Teacher Name- Poonam

Class- B COM 3rd sem

SUBJECT - INDIAN FINANCIAL SYSTEM

SR. NO.	WEEK	TOPICS TO BE COVERED	ASSIGNMENTS, PRESENTATIONS AND TESTS
1	1	An overview of Indian financial system' nature and role of financial system;	
2	2	Financial system and economic development	
3	3	Components of financial system: Financial markets and financial instruments: money and capital markets: Money market: meaning, constituents instruments and functions, recent developments in Indian money market	CLASS TEST
4	4	Capital market: primary and secondary market; Depository system, recent developments in Indian capital market; SEBI: its formation, role and recent developments.	
5	5	Debt Market: meaning, features, participants, instruments; private, PSUs & Government securities market.	
6	6	Reserve Bank of India: organization, management and functions;	CLASS TEST
7	7	credit creation and credit control.	
8	8	Commercial banks: meaning and functions, structure and recent developments in commercial banking in India	PRSENTATIONS /ASSIGNMENTS
9	9	E-banking, NPA's in Commercial Banks, Payment Banks	
10	10	Development banks: concept, objectives and functions; recent developments in development banking	PRSENTATIONS /ASSIGNMENTS
11	11	REVISION AND DOUBT CLEARENCE	
12	12	REVISION AND DOUBT CLEARENCE	FINAL TEST
13	13	REVISION AND DOUBT CLEARENCE	
14	14	REVISION AND DOUBT CLEARENCE	

Teacher Name- Poonam

Class- B COM 1st sem

SUBJECT - BASIC ACCOUNTING

SR. NO.	WEEK	TOPICS TO BE COVERED	ASSIGNMENTS, PRESENTATIONS AND TESTS
1	1	Accounting Meaning, objective & scope, function and limitations of accounting	
2	2	book-keeping, accounting and accountancy	
3	3	GAAP: Accounting concept and conventions, double entry system.	CLASS TEST
4	4	Accounting Cycle- Meaning and process, Journal: Meaning, features and Performa, Analyzing and journalizing of business transactions, Opening and Closing Entries.	
5	5	Ledger: Meaning and features, Ledger Posting and Balancing of Accounts.	
6	6	Subsidiary books and trial balance	CLASS TEST
7	7	Depreciation-	
8	8	Provisions, and Reserves and Accounting Errors:	PRSENTATIONS /ASSIGNMENTS
9	9	Final Accounts	
10	10	Accounts of Non-Profit Organizations	PRSENTATIONS /ASSIGNMENTS
11	11	REVISION AND DOUBT CLEARENCE	
12	12	REVISION AND DOUBT CLEARENCE	FINAL TEST
13	13	REVISION AND DOUBT CLEARENCE	
14	14	REVISION AND DOUBT CLEARENCE	

Teacher Name- Poonam

Class- B COM 5th sem

SUBJECT – FINANCIAL MANAGEMENT

SR. NO.	WEEK	TOPICS TO BE COVERED	ASSIGNMENTS, PRESENTATIONS AND TESTS
1	1	Goals, functions and decisions, financial goal.	
2	2	Time value of money.	
3	3	Capital Budgeting decisions	CLASS TEST
4	4	Leverage	
5	5	working capital decision, Cash Management	
6	6	Receivables Management and Inventory Management	CLASS TEST
7	7	Cost of capital	
8	8	Capital Structure Planning and Policy	PRSENTATIONS /ASSIGNMENTS
9	9	Dividend policy decision	
10	10	Dividend Policies Models	PRSENTATIONS /ASSIGNMENTS
11	11	REVISION AND DOUBT CLEARENCE	
12	12	REVISION AND DOUBT CLEARENCE	FINAL TEST
13	13	REVISION AND DOUBT CLEARENCE	
14	14	REVISION AND DOUBT CLEARENCE	

Teacher Name- Poonam

Class- B COM ^{5th} sem

SUBJECT – Human Resource Management

SR. NO.	WEEK	TOPICS TO BE COVERED	ASSIGNMENTS, PRESENTATIONS AND TESTS
1	1	Meaning, Concept, Importance, Evolution and Functions, Role and responsibilities of HR Manager. Emerging Challenges of HRM	
2	2	Human resource planning	
3	3	Job Analysis and HR Outsourcing	CLASS TEST
4	4	Recruitment and Selection	PRSENTATIONS /ASSIGNMENTS
5	5	Training and Development	
6	6	Career Planning and Development.	CLASS TEST
7	7	Compensation Management	PRSENTATIONS /ASSIGNMENTS
8	8	Group incentive plans: meaning and categories. Employee Health, Safety and Welfar	
9	9	REVISION AND DOUBT CLEARENCE	
10	10	REVISION AND DOUBT CLEARENCE	
11	11	REVISION AND DOUBT CLEARENCE	
12	12	REVISION AND DOUBT CLEARENCE	FINAL TEST
13	13	REVISION AND DOUBT CLEARENCE	
14	14	REVISION AND DOUBT CLEARENCE	