**LESSON PLAN 2023-24 (EVEN SEMESTER)**

**(JAN 2024 to May 2024)**

**Name : Krishan Kumar Department :-Public Administration**

**Class:- BA I (2nd Sem.) Subject: Basic of Public Administration**

| **Month** | **1st Week** | **2nd Week** | **3rd Week** | **4th Week** | **5th Week** |
| --- | --- | --- | --- | --- | --- |
| **JANUARY** | Scientific management | Administrative management | Ideal type bureaucracy | Human relationship theory | A rational decision making |
| **FEBRUARY** | abraham Maslow need the theory | Innovation and entrepreneurship | Two factor theory by Hazbarg | Ecological approach | Model of decision making |
| **MARCH** | Model of decision making | Feminist perspective | New public management | New public service | Holi Vacations |
| **APRIL** | Public policy | Public policy approach | Formulation | Implementation | Revision |
| **May** | Revision | Revision |  |  |  |

**LESSON PLAN 2023-24 (EVEN SEMESTER)**

**(JAN 2024 to May 2024)**

**Name : Krishan Kumar Department :-Public Administration**

**Class:- BA II (4th Sem.) Subject: Public Personnel Administration**

| **Month** | **1st Week** | **2nd Week** | **3rd Week** | **4th Week** | **5th Week** |
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| **JANUARY** | Personal administrations meaning nature | Personal administrations significance | Role of public service | Classifications of civil servants concept | Classifications of civil services bases |
| **FEBRUARY** | Concept of bureaucracy | Characteristics of bureaucracy and types | Recruitment | Training and promotion | Consultational provisions regarding to civil services in India |
| **MARCH** | UPSC | Performance appraisal | Promotional mechanism management | Service Condition | Holi Vacations |
| **APRIL** | Disciplinery Action | Administrative ethics and code of conduct | Administrative Tribunal | A recent civil service is reforms | Revision |
| **May** | Revision | Revision |  |  |  |